

ADVERTISEMENT FOR CALLING APPLICATIONS FOR ENGAGEMENT OF INDIVIDUAL CONSULTANTS (IC) - FULL TIME ON CONTRACTUAL BASIS

IIFCL Projects Limited (IPL), is a wholly owned subsidiary of India Infrastructure Finance Company Limited (IIFCL), a Government of India Enterprise. IPL was established in February 2012, with the main objective of providing Financial & Infrastructure Advisory services to various Central & State Government and its affiliates, Local Bodies and Private Developers. The Company has also been engaged in Capacity Building and Policy Advocacy services. The company caters to the demand for advisory services to projects across the spectrum of infrastructure sector including roads, highways, ports, airports, power including renewable, tourism, urban infrastructure like water supply & sewerage projects, solid waste management etc. IPL is currently engaging with several State Governments for providing infrastructure advisory services.

IPL invites applications from eligible individuals with requisite experience in the field of infrastructure for engagement as **Individual Consultants (IC) – Full Time** on contract basis through open market. These ICs are expected to be stationed at its Head Office in Delhi and/or any branch office and/or across various States wherein IPL is working or intends to work under mandate.

Details of the positions and terms & conditions as well as period of engagement, eligibility, experience, etc. are as under: -

1. SPECIALISATIONS

Applicants having experience in the following areas as per the Individual Consultant (IC) code may apply:

IC Code	Position	Grade	Location	Role
01	Consultant	II	Chennai	Tourism
02	Consultant	I/II	Chennai	Finance & PPP
03	Consultant	I	Chennai	Procurement
04	Consultant	I	Chennai	Research & Planning

05	Consultant	I	Delhi	Information Systems
06	Consultant	I	Delhi	Human Resources/ Administration
07	Consultant	I/ II	Delhi	Finance and PPP Specialist
08	Consultant	I	Delhi	Procurement Specialist
09	Consultant	I	Delhi	Accounts
10	Consultant	I	Shillong	Project Associate
11	Consultant	I	Shillong	Project Associate
12	Consultant	I	Delhi	Project Associate
13	Consultant	I	Delhi	Journalism/ Communication/ Public Relations
14	Consultant	III/ II	Delhi	IT Expert
15	Senior Consultant	III/ II	Delhi	Infrastructure Management Expert
16	Consultant	I	Delhi	Project Associate
17	Consultant	I	Shillong	Infrastructure Project Expert
18	Consultant	I	Aizwal	Project Associate
19	Consultant	I	Delhi	Project Associate

Candidates are required to explicitly state the 'IC Code' and 'Grade Code' against which they are applying as asked for at page no 1 of Detailed application format.

2. REMUNERATION

Remuneration of the Individual Consultant(s) shall be made within the corresponding band as per the following grades based on number of years of post-qualification experience.

Grade Code	Grade	Post – Qualification Relevant Experience in years	Maximum Age as on 30.04.2024	Remuneration Range* (INR per month)
I	Consultant Grade I	3 - 8	45	80,000 - 1,45,000
II	Consultant Grade II	8 – 15	50	1,45,000 – 2,65,000
III	Senior Consultant	15 and above	62	2,65,000 – 3,30,000

** The remuneration for the selected candidates shall be decided based on his/her expectations, experience and expertise. The decision of IPL shall be final and binding in this regard.*

3. TA/DA

The Consultants shall be allowed to undertake tours as required by their duties for which TA/ DA and Hotel Accommodation shall be paid/reimbursed as per Company policy.

4. ACADEMIC QUALIFICATIONS AND PROFILE

(i) CONSULTANT (IC CODE -01)

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p>Essential: MBA (Full time)/ PGDBM (Full time)/ Masters in Planning/ Architecture/ M.E./ M.Tech/ Master's Degree in Tourism or Economics./ Bachelors Degree in Tourism or Economics or related discipline</p> <p>Desirable: Degree in Tourism</p>	<p>Candidate must have minimum 8 years of experience. The candidate must have experience in working on advisory for Tourism projects /Preparation or Formulation of Tourism policies/ Preparation of Destination Development/Development of tourism circuit/Feasibility study for tourism project/ Facilitating Govt Agencies towards identifying Investors or Developers for Tourism projects or activities/Identification and or Implementation of Tourism activities</p> <p>Desirable Experience:</p> <ul style="list-style-type: none"> • Experience in preparation and or implementation of Tourism Policies/Tourism master Plans/Tourism Strategy is preferable. • Experience of working in Project Management Unit for State/Central government will be added advantage. • Experience of working on Tourism Projects under PPP is desirable.

(ii) CONSULTANT (IC CODE - 02)

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p>Essential: MBA (Full time)/ PGDBM (Full time)/ M. Com/ Masters in Economics/CA/CFA or related discipline</p>	<p>The candidate must have experience in Infrastructure Consulting or Advisory experience involving preparation and or review of Feasibility Reports/ Financial Model/Revenue models/ Market or Demand Assessment for Tourism Projects.</p> <p>The specialist must have experience of working on Transaction Advisory assignments for PPP projects in Infrastructure sector.</p> <p>Desirable Experience:</p> <ul style="list-style-type: none"> • Experience of Transaction Advisory assignment to Government agencies for PPP projects in tourism • Experience of working on Investment Promotion in the form of reaching out to potential investors for PPP projects or such other marketing related to promotion of investments for tourism projects or plans.

(iii) CONSULTANT (IC CODE - 03)

<u>Qualification</u>	<u>Post Qualification Experience</u>
Essential: Post-Graduation in any discipline	<p>Minimum 3 years of experience in Public/Government procurement and bid process management.</p> <p>The candidate must have experience in preparation of bidding documents for procurement of Consultancy assignments or Infrastructure projects or Vendors for Tourism related activities granted by State Governments or its PSUs, Central Government of its PSUs or World Bank or ADB or any other international funding agencies.</p> <p>Desirable Experience:</p> <ul style="list-style-type: none">• Experience of working on procurement advisory as per the procurement acts & rules of Government of Tamil Nadu• Experience in working on preparation of bidding documents for PPP projects in the tourism sector.

(iv) CONSULTANT (IC CODE - 04)

<u>Qualification</u>	<u>Post Qualification Experience</u>
Essential: Post-Graduation in Architecture/ Planning or related discipline	<p>The candidate must have experience in preparation and or review of Concept Plans or Building Designs or Site layout or Master Plan for Commercial or Hospitality project or Residential Developments for land area greater than 10 Acres.</p> <p>Desirable Experience:</p> <ul style="list-style-type: none">• Experience in primary and secondary research especially for tourism projects• Experience of working with Central or State Governments or its agencies.

(v) CONSULTANT (IC CODE - 05)

<u>Qualification</u>	<u>Post Qualification Experience</u>
Essential: B.Tech (IT/ Computer Science)/ MCA	Candidate must have minimum 3 years of experience.

(vi) CONSULTANT (IC CODE -06)

<u>Qualification</u>	<u>Post Qualification Experience</u>
Essential: Master's degree in relevant subject or BE/ B.Tech or 2 years PG diploma in management or CA or ICWA or possessing any degree earned after study of 4 years or more acquired after 10+2	Candidate must have minimum 3 years of experience. The candidate must have relevant experience in taxation, HR, General Administration, Vigilance, in Scheduled Commercial Banks/ All India Financial Institutions/ RBI/ Insurance Companies/ Non-Banking Companies (NBFCs) and other Public/ Private organisations.

(vii) CONSULTANT (IC CODE - 07)

<u>Qualification</u>	<u>Post Qualification Experience</u>
Essential: MBA in finance (full time)/ PGDM- Finance (full time)/ CFA/ CA/CMA from a recognized university in India	Post qualification Experience in PPP structuring, Credit Appraisal, credit analysis, financial modelling with respect to infrastructure projects across multiple sectors.

(viii) CONSULTANT (IC CODE - 08)

<u>Qualification</u>	<u>Post Qualification Experience</u>
Essential: B. Tech/ B. E (any stream) Desirable: MBA (full time)/ PGDM (full time)	Post qualification Experience in preparation of RFP/ RFQ/ EOI and evaluation of tenders typically infrastructure projects across multiple sectors.

(ix) CONSULTANT (IC CODE -09)

<u>Qualification</u>	<u>Post Qualification Experience</u>
Essential: CA/ ICWA/ CS/ CFA/ CMA/ M.com/ MBA/ PGDBA	Candidate must have minimum 3 years of experience. The candidate must have experience in various areas of Accounts, Audit, Taxation, Treasury, Board secretariat, Compliances in Scheduled Commercial Banks/ All India Financial Institutions/ RBI/ Insurance Companies/ Non-Banking Finance Companies (NBFCs) and other Public/ Private organisations.

(x) CONSULTANT (IC CODE -10)

<u>Qualification</u>	<u>Post Qualification Experience</u>
Essential: B. Com/ B. Tech/ B. Sc/ B.A. or Equivalent Desirable: Master's degree in Management or Equivalent	Experience of working on Advisory/ Consultancy/ Research and Analysis; and/ or experience of working in a Bank/ RRB/ Cooperative Bank/ NBFC/ Micro- finance or any other financing institution; and/ or experience of working in finance/ technical/ engineering/ administration/ scientific field. Desirable Experience: Experience of working on Advisory and/ or Consultancy services to Government Entities would be preferred.

(xi) CONSULTANT (IC CODE -11)

<u>Qualification</u>	<u>Post Qualification Experience</u>
Essential: Graduate in Engineering / Post graduation in Finance/ Management/ Urban Planning/ Commerce or Equivalent	Candidate must have minimum 3 years of experience. The candidate must have experience of working in Infrastructure Advisory domain/ Banking/ Financial Research/ Project Appraisal/ Project Finance/ Debt Syndication/ Financial Analysis/ Debt Capital Markets/ Business Development.

(xii) CONSULTANT (IC CODE -12)

<u>Qualification</u>	<u>Post Qualification Experience</u>
<u>Essential:</u> MBA/CA/Masters/Post Graduate diploma in Business Management or equivalent qualification/Masters in Economics or equivalent qualification from a recognized national/international institute.	At least 3 years of post-qualification experience in Execution / Implementation of State level Projects in MSME sector/Livelihood programs/ Social Infrastructure/Urban Infrastructure and/or experience of managing Technical Assistance/ Loan assistance/ Programme Development Loan/State Program Implementation Unit/PMUs for various development programs/GOI schemes. Desirable Experience: Working for MSME cluster development projects or MSME Programs with knowledge of existing MSME schemes such as CGTMSE/CLCS will be preferred.

(xiii) CONSULTANT (IC CODE -13)

<u>Qualification</u>	<u>Post Qualification Experience</u>
<u>Essential:</u> Master's Degree/PG Diploma in Journalism/Mass Communication/Public Relations from a UGC recognized University / an AICTE recognized institution of repute.	Candidate must have minimum 5 years of experience. At least 5 (Five) years' post-qualification experience in Journalism/Communication/Public Relations in a reputed organization, with 2 years of experience in creating content, planning & arranging media activities (Social / broadcast) for a Government agency/ department/ entity and management of Government Communication. Desirable Experience: Experience of developing media plan for a Central/State project

(xiv) CONSULTANT (IC CODE -14)

<u>Qualification</u>	<u>Post Qualification Experience</u>
<u>Essential:</u> Masters in Computer Applications/Masters in Technology /Post graduate diploma in IT/ Equivalent Masters' qualification from a recognized national/international institute.	<ul style="list-style-type: none">• Minimum of 10 years of experience in systems and software development, Development of IT platforms for Govt. of India Schemes.• At least 6 years of experience in Portal/Application and MIS development, Dashboard for Central Ministry under Govt. of India/MSME Portals/SMEs/Banks/FIs.• Worked as Team Lead for at least one Scheme under Govt. of India/State Government for providing IT support in project monitoring and development.

(xv) CONSULTANT (IC CODE -15)

<u>Qualification</u>	<u>Post Qualification Experience</u>
<u>Essential:</u> Post graduate degree in Environmental Management/ MBA/ Post Graduate diploma in Business Management or equivalent qualification/ Masters in Economics/ Political Science/ Public Policy or equivalent qualification from a recognized national/ international institute.	Candidate must have minimum 15 years of experience. Minimum 15 years of experience in working with/supporting, advising and/ or collaborating with public institutions on environmental assessments/ environmental management/ Climate change/ Sustainable development policies/MSME policies and its implementation. Desirable Experience: Working on any multilateral environmental safeguard operational policies and approaches shall be preferred.

(xvi) CONSULTANT (IC CODE -16)

<u>Qualification</u>	<u>Post Qualification Experience</u>
<u>Essential:</u> Essential: CA/CWA/ Bachelors in technology/Graduation in any discipline with MBA/ 2 years PGDM or PGDBM	3 – 8 years of post-qualification experience in maintaining MIS/ Data compilation and Analysis, Report drafting and analytical work, financial modelling, project management and support, transaction advisory services. Desirable Experience: Of the above, any experience of working for a Central/State Government client shall be preferred.

(xvii) CONSULTANT (IC CODE -17)

<u>Qualification</u>	<u>Post Qualification Experience</u>
<u>Essential:</u> Bachelors in engineering/ Bachelors in Technology/ Bachelors in Architecture/Bachelors in Planning	At least 3 years' Post qualification Experience in Infrastructure project implementation, Review of applicable regulations, Engineering drawings, technical specifications/ Preparation of DPR/ Supervision during installation, testing, and commissioning phases and ensuring compliance with approved plans, Compliance with Safety Protocols, Manuals and Regulatory Compliance Desirable Experience: Any experience of Ropeway project implementation in India shall be preferred

(xviii) CONSULTANT (IC CODE -18)

<u>Qualification</u>	<u>Post Qualification Experience</u>
<u>Essential:</u> B.com/ B.Tech/ B.Sc/BA or Equivalent <u>Desirable:</u> Master's degree in management or Equivalent	Experience of working on Advisory/Consultancy/Research & Analysis; and/or Experience of working in a Bank/RRB/Cooperative Bank/NBFC/Micro-finance or any other financing institution; and/or experience of working in finance/technical/engineering/administration/scientific field. <u>Desirable Experience:</u> Experience of working on Advisory and/or Consultancy services to Government Entities would be preferred.

(xix) CONSULTANT (IC CODE -19)

<u>Qualification</u>	<u>Post Qualification Experience</u>
<u>Essential:</u> CA/ LLB (full time) / MBA(Finance full time) / PGDM or PGDBM (Finance) (full time) <u>Desirable:</u> Master's degree in management or Equivalent	3-8 year of post- qualification experience in credit appraisal, credit analysis, pre and post loan sanction activities, loan book management, loan documentation, infrastructure project financing, debt syndication for infrastructure projects. <u>Desirable Experience:</u> Experience of working on Advisory and/or Consultancy services to Government Entities would be preferred.

Note:

- i. All qualifications should be recognized by UGC/AICTE/AIU (GOI). Further, in case of qualification acquired from foreign (international) Institute/ University, the same may be treated at par with qualification offered by Indian Institutes/ Universities provided the candidates are able to produce equivalency certificate for such qualification from Competent Authority

5. NATIONALITY / CITIZENSHIP

Applicants must be a Citizen of India.

6. SELECTION PROCEDURE

The Selection would be done by way of Interview. Merely satisfying in eligibility norms does

not entitle an applicant to be called for Interview. IPL reserves the right to call only the requisite number of candidates for the Interview after preliminary screening / shortlisting with reference to candidate's qualifications, experience, suitability, city preference, business requirement etc.

IPL will call only those candidates who match the requirements of the company for a grade, position and as indicated in the application form. An applicant applying in a higher grade shall not make him/her automatically eligible for a grade lower to the one applied for. **Applicant has to apply separately for each IC Code and Grade Code.**

Shortlisted applicants shall be required to attend interview in Delhi or online mode as maybe decided by the Company in its absolute discretion. IPL shall not reimburse any expenditure incurred by the applicant for appearing for the said interview(s).

IPL reserves the right to appoint none, one or more IC in any of the aforesaid IC Code.

7. PERIOD OF ENGAGEMENT

Hiring of consultant/senior consultants for long term basis will be done for a period of 2+1+1+1 with initial 2 years as fixed tenure. However, extensions beyond first and consecutive years should be contingent on satisfactory Annual Performance Review. Further, extension beyond 5 years may also be considered with the approval of competent authority.

8. NATURE OF ENGAGEMENT

Engagement will be on Contractual and Full-time basis during which the selected candidate is not allowed to take up appointment/engagement/assignment anywhere else.

9. MODE OF SUBMISSION

Applicants are to submit their application by email to: raunak.sibal@iifclprojects.com . **The format for the Subject Line should be "Application_ IC CODE_ "Insert IC Code" __ Name of Applicant"**.

The Application should comprise of the following documents:

S. No	Document	Format
i.	Application Form signed by the Applicant on each page	PDF
ii.	Filled up Application Form	MS WORD (Editable)
iii.	Signed Advertisement Notice as token of acceptance	PDF

iv.	Signed Terms and Conditions sheet as token of acceptance	PDF
v.	Copy of Education Certificates, Marksheets etc.	PDF
vi.	Copy of Experience Certificates, Appointment Letters, Latest Salary Slip of Current Employer etc.	PDF

For ease of processing of Applications, Applicants are encouraged to submit **Hard copy** of the application as given above (In addition to the email submission) **by post** at the address given below:

Assistant General Manager – Human Resources
IIFCL Projects Ltd
5th Floor, Plate-A,
NBCC Tower, Block – 02,
East Kidwai Nagar
New Delhi-110023

All pages of the application should be signed by the applicant and placed in an envelope. The envelop should be **superscribed with the IC Code, Grade Code**. Format for Outer label for Hard Copy submission is given at **Annexure 4** of the Application Form.

10. SUBMISSION OF APPLICATIONS

The applications complete in all respects along with supporting certificates should be sent by email to: raunak.sibal@iifclprojects.com on or before **11:59 PM on 11/06/2024**. For the candidates staying abroad and for those posting applications from Andaman & Nicobar Islands, Lakshadweep, Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Union Territories of Jammu & Kashmir, Ladakh, Lahual and Spiti district of Himachal Pradesh, the last date for receipt of applications will be **11:59 PM on 18/06/2024**. Any application received after the last date will not be entertained by IPL.

Only those applications received by email at the address given above before the due date and time as mentioned above shall be considered for evaluation.

11. GENERAL CONDITIONS

- i) Any resultant dispute arising out of the advertisement shall be subject to the sole jurisdiction of the courts situated in Delhi only.
- ii) IPL reserves the right to modify/amend/revise/cancel any or all of the provisions of the selection process if need arises, without any further notice & without assigning any reason thereof.
- iii) IPL shall have the right to cancel the process of hiring of ICs at any time without

thereby incurring any liabilities to the affected applicant.

- iv) IPL reserves the right to reject any or all applications without assigning any reason(s) thereto.
- v) In case it is detected at any stage of the process that an applicant does not fulfil the eligibility norms and/or that he/she has furnished any incorrect / false information / certificate / documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated without any compensation thereof.
- vi) Candidates found to have engaged in canvassing of any kind may be dis-qualified.