

ADVERTISEMENT FOR CALLING APPLICATIONS FOR ENGAEMENT OF INDIVIDUAL CONSULTANTS (IC) - FULL TIME ON CONTRACTUAL BASIS

IIFCL Project Limited (IPL), is a wholly owned subsidiary of India Infrastructure Finance Company Limited (IIFCL), a Government of India Enterprise. IPL was established in February 2012, with the main objective of providing Financial & Infrastructure Advisory services to various Central & State Government and its affiliates, Local Bodies and Private Developers. The Company has also been engaged in Capacity Building and Policy Advocacy services. The company caters to the demand for advisory services to projects across the spectrum of infrastructure sector including roads, highways, ports, airports, power including renewable, tourism, urban infrastructure like water supply & sewerage projects, solid waste management etc. IPL is currently engaging with several State Governments for providing infrastructure advisory services.

IPL invites application from eligible individuals with requisite experience in the field of infrastructure for engagement as **Individual Consultants (IC) – Full Time** on contract basis through open market. These IC's are expected to be stationed at its Head Office in Delhi and/or any branch office and/or across various States wherein IPL is working or intends to work under mandate.

Details of the positions and terms & conditions as well as period of engagement, eligibility, experience, etc. are as under:

1. SPECIALISATIONS

Applicants having experience in the following areas as per the Individual Consultant (IC) code may apply:

IC CODE	POSITION	GRADE CODE	LOCATION
01	FINANCE APPRAISAL EXPERT	I/II	NEW DELHI/ MUMBAI/ IMPHAL/ GIFT CITY (GUJARAT)
02	RISK MANAGEMENT EXPERT	II	NEW DELHI
03	LEGAL EXPERT	II	NEW DELHI
04	STATE PROGRAMME MANAGER	I/II	NEW DELHI

05	HEAD – INFORMATION SYSTEMS AND KNOWLEDGE MANAGEMENT	I/II	NEW DELHI
06	FINANCE EXPERT	I/II	NEW DELHI
07	HEAD- BUSINESS DEVELOPMENT	I/II	NEW DELHI
08	HEAD CAPACITY BUILDING	I/II	NEW DELHI
09	SENIOR CONSULTANT	III	NEW DELHI
10	CONSULTANT – CLIMATE FINANCE EXPERT	I/II	NEW DELHI
11	FINANCE EXPERT*	I/II/III	MUMBAI
12	TRANSACTION ADVISORY EXPERT*	I/II/III	MUMBAI
13	TRANSPORT PLANNER*	I/II/III	MUMBAI
14	URBAN PLANNER*	I/II/III	MUMBAI
15	PROJECT ASSOCIATE*	I/II	MUMBAI
16	INFRASTRUCTURE CONSULTANT	I/II	CHENNAI
17	INFRASTRUCTURE CONSULTANT	I/II/III	CHENNAI
18	INFRASTRUCTURE CONSULTANT	II/III	CHENNAI
19	FINANCE EXPERT	I	SHILLONG
20	PROJECT COORDINATOR	I	SHILLONG
21	PROJECT COORDINATOR	I	SHILLONG
22	PPP EXPERT	I/II	IMPHAL
23	CAPITAL MARKETS SPECIALIST	II	GIFT CITY (GUJARAT)

*Candidates proficient in reading, writing and speaking Marathi shall be preferred.

Candidates are required to explicitly state the ‘IC Code’ and ‘Grade Code’ against which they are applying as asked for at page no 1 of Detailed application format.

2. REMUNERATION

Remuneration of the Individual Consultant(s) shall be made within the corresponding band as per the following grades based on number of years of post-qualification relevant experience.

Grade Code	Grade	Post – Qualification Relevant Experience in years	Maximum Age as on 30.04.2023	Remuneration Range* (INR per month)
01	Consultant Grade 1	3 - 8	45	80,000 - 1,45,000
02	Consultant Grade 2	8 – 15	50	1,45,000 – 2,65,000
03	Senior Consultant	15 and above	62	2,65,000 - 3,30,000

* The remuneration for the selected candidates shall be decided based on his/her expectations, experience and expertise. The decision of IPL shall be final and binding in this regard.

3. TA/DA

The Consultants shall be allowed to undertake domestic/foreign tours as required by their duties for which TA DA and Hotel Accommodation shall be paid as per company policy.

4. ACADEMIC QUALIFICATIONS AND PROFILE

01. FINANCE APPRAISAL EXPERT

<u>Qualification</u>	<u>Post Qualification Experience</u>
<u>Essential:</u> MBA(Finance)/ MBE /MFC/ 2 years PGDM (Finance) or PGDBM (Finance)/ CA/CFA/ CWA	<ul style="list-style-type: none"> ▪ At least 3 years of post-qualification experience in various areas of Project Appraisal/Credit Appraisal/Financial Analysis or Credit Analysis/Monitoring of Commercial Credit, Debt/Equity Syndication for Infrastructure Projects while working for Financial Institutions/Commercial Banks/ NBFCs/ Merchant Bankers/ Investment Bankers/Finance Department of Corporates/ Financial Research, Consultancy Firm & Advisory Company.

02. RISK MANAGEMENT EXPERT

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential: -</u></p> <p>MBA(Finance)/ MBE /MFC/ 2 years PGDM (Finance) or PGDBM (Finance)/ CA/CFA/ CWA/FRM/ PRM</p>	<ul style="list-style-type: none">▪ At least 8 years of post-qualification experience in various areas of Risk Analysis/ Identification, Risk Assessment, Risk Mitigation, Risk Management while working for Financial Institutions/Commercial Banks/ NBFCs/ Merchant Bankers/ Investment Bankers/ Financial Research, Consultancy & Advisory Company.

03. LEGAL EXPERT

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential:</u></p> <p>Graduates/Postgraduate degree in Law (LLM/LLB) from recognized National/ International universities</p>	<ul style="list-style-type: none">▪ At least 8 years of post-qualification experience in following fields/activities:<ul style="list-style-type: none">➤ Loan Documentation while working with a lending institution/bank or legal department of Corporates or in a law firm.➤ Preparation of Bid Documents for procurement of infrastructure projects/agencies especially PPP Projects➤ Drafting of Contracts Agreements/ Lease Agreements/ Affidavit/ Concession Agreements for Infrastructure Projects especially PPP Projects

04. STATE PROGRAMME MANAGER

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential:</u> MBA/Masters/Post Graduate diploma in Business Management or equivalent qualification/ master's in economics or equivalent qualification from a recognised national/ international institute</p>	<ul style="list-style-type: none">▪ Post-qualification experience in Designing / Implementation of State level Projects in Social Infrastructure/Urban Infrastructure/MSME sector/Livelihood programs and/or experience of managing Technical Assistance/ Loan assistance/ Programme Development Loan/State Program Implementation Unit/PMUs for various development programs/GOI schemes.▪ Out of above total experience, at least 5 years of post-qualification experience in working for State Governments in hand holding and running Government of India/ State Government programmes.▪ Working for MSME cluster development projects or MSME Programs with knowledge of existing MSME schemes such as CGTMSE/CLCS will be preferred.

05. HEAD – INFORMATION SYSTEMS AND KNOWLEDGE MANAGEMENT

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential:</u> MBA/Masters /Post graduate diploma in Business Management or equivalent/Post graduate degree from a recognised National/ International Institute in Economics/ Statistics/ Public Policy</p>	<ul style="list-style-type: none">▪ Post qualification experience in the knowledge management sector in writing reports and presentations with clear, concise, and impactful messages/maintaining information portals/content development/designing programme and related reports.▪ Experience in the relevant areas in the MSME sector will be preferred.▪ Good communication and strong Microsoft Office skills – written and oral

06. FINANCE EXPERT

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential:</u></p> <p>CA/CWA/CMA/ MBA in Finance from a premier National/International institute.</p>	<ul style="list-style-type: none">▪ Post qualification experience in handing credit portfolios with Banks/FIs/NBFCs/developing/providing access to finance for micro enterprises/ programmes financed by International Development organizations/government programmes/Multilateral Development Programs

07. HEAD – BUSINESS DEVELOPMENT

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential:</u></p> <p>MBA/Master's degree or equivalent, in Business Administration/ Economics/Engineering/Marketing or other related fields combined with specialized experience in MSME sector projects may be considered in lieu of a Master's degree.</p>	<ul style="list-style-type: none">▪ Post qualification experience in preparing bid documents including EOI, RFPs, Concession agreements, procurement-related documents and reports as per the World Bank norms.▪ Experience of handling procurement guidelines of Multi-Lateral Development Banks (MDBs).▪ Experience of managing procurement activities and contract management in government projects/SME assignments/ IT Service contracts would be preferred.

08. HEAD – CAPACITY BUILDING

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential:</u></p> <p>Post graduate diploma in Business Management or MBA/master's from a premier National/International institute</p>	<ul style="list-style-type: none">▪ Post qualification experience in preparing training calendars, designing workshops and procuring requisite agencies/resources to take up capacity building plan and related activities. Managing and Facilitation for capacity building exercises including seminars and workshops at State/Central level, increasing outreach of schemes and similar requisite trainings.

09. SENIOR CONSULTANT

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential:</u></p> <p>MBA/ Postgraduates in Management/ Master from National/ International premier institutes</p>	<p>At least 15 years of post-qualification experience in implementation of Multilateral scale/Bilateral scale with Central/any State Government.</p> <p>Experience in the relevant areas in the MSME sector will be preferred.</p> <p>Good communication and strong Microsoft Office skills – written and oral</p>

10. CONSULTANT – CLIMATE FINANCE EXPERT

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential:</u></p> <p>Post graduate degree in Environmental Management/ Biology/Geology/Environment / MBA or Equivalent</p> <p><u>Desirable:</u></p> <p>Experience in Financing of Infrastructures projects with an experience in ESG Advisory / Climate Risk Assessment / BSSR Reporting / Sustainability Standards / Green Financing</p>	<p>Experience in assignments Infrastructure Financing with experience in ESG Advisory / Climate Risk Assessment / BSSR Reporting / Sustainability Standards / Green Financing.</p> <p>supporting, advising and/ or collaborating with public institutions on environmental assessments/ environmental management/ Climate change/ Sustainable development policies and requirements.</p> <p>Working on multilateral development banks / agencies on environmental safeguard operational policies and approaches shall be preferred</p>

11. FINANCE EXPERT

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential:</u></p> <p>Post graduate degree/ CA/CFA/CMA/ MBA from a premier National/International institute.</p>	<p>Post qualification Experience in Credit Appraisal and financial modelling with respect to infrastructure project financing debt syndication/fund raising/ asset monetisation/borrowing from markets/related documentation with fair knowledge of International Accounting and Audit Standards</p>

12. TRANSACTION ADVISORY EXPERT

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential:</u></p> <p>Master's degree or equivalent, in Business Administration/ Economics/Engineering</p>	<ul style="list-style-type: none">▪ Post qualification Experience in preparing bid documents including EOI, RFPs, Concession agreements, procurement-related documents.▪ Post qualification Experience in Transaction Advisory services, Bid Process Management for Infrastructure Projects and demonstrated experience in working with Government Agencies/Departments in Establishing Business and Market linkages. <p>Desirable-</p> <ul style="list-style-type: none">▪ Experience in bid process management for large road PPP projects

13. TRANSPORT PLANNER

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential:</u></p> <p>Postgraduate in Transport Planning/ Post graduate degree in civil engineering discipline</p>	<ul style="list-style-type: none">▪ Experience of working on supervising traffic studies, network assignments, traffic projections, modal assignment, traffic management.▪ Post qualification Experience of preparing technical reports related to traffic and revenue projections and preparing conceptual plans. <p>Desirable-</p> <ul style="list-style-type: none">▪ Experience of preparing traffic studies for large road PPP projects

14. URBAN PLANNER

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential:</u></p> <p>Postgraduate in Urban Planning or town planning/Masters in Urban design</p>	<ul style="list-style-type: none">▪ Post qualification Experience of preparing Master Plans/DPRs/Feasibility Report, reports related to Urban/Town Planning and preparing conceptual plans.▪ Post qualification Experience of demographic and land use related planning and its revenue projections▪ Formulating Transit Oriented Development (TOD) plans (Concept/incentive framework) <p>Desirable-</p> <ul style="list-style-type: none">▪ Experience of preparing land monetisation reports for government bodies etc.

15. PROJECT ASSOCIATE

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential:</u></p> <p>Bachelor of Engineering/ Bachelor of Technology from recognized National/International universities.</p>	<ul style="list-style-type: none">▪ Post qualification Experience in project & client co-ordination, data collection, presentation, report preparations, follow-ups and support work <p>Desirable-</p> <ul style="list-style-type: none">▪ Experience of PPP projects in India preferably road projects.

16. INFRASTRUCTURE CONSULTANT

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential:</u></p> <p>M.E/M.Tech/M.Plan/ MBE /MFC/ MBA/ 2years PGDM/CA/ B.E./B.Tech/ Bachelor of Economics or equivalent</p>	<p>Experience in preparation of Revenue Model/ Financial Modelling and Feasibility Reports/ Detailed Project Report for Projects especially PPP Projects/ Project Structuring/Transaction Advisory, Bid Process management services to Government Entities for infrastructure Projects.</p> <p style="text-align: center;">OR</p> <p>Experience in Infrastructure Consulting/ Advisory experience involving preparation of Cost estimates/ Area Planning/ Demand Assessment/ preparation of Feasibility Reports/ Detailed Project Report for Infrastructure Projects preferably PPP Projects/ Urban Governance Projects.</p>

17. INFRASTRUCTURE CONSULTANT

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential: -</u></p> <p>MBA/ MBE /MFC/ 2years PGDM/ CA/CFA/ICWA or equivalent</p>	<p>Experience in various areas of Project appraisal/Credit Appraisal/Financial/Credit Analysis/Monitoring of Commercial Credit, Debt/ Equity Syndication for Infrastructure Projects while working for Financial Institutions/ Commercial Banks/ NBFCs/ Merchant Bankers/ Investment Bankers/Finance Department of Corporates/ Financial Research, Consultancy & Analytics Company</p>

18. INFRASTRUCTURE CONSULTANT

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential:</u> Bachelor of Engineering or Technology or equivalent</p> <p><u>Desirable:</u> Master's Degree/ Postgraduate in any discipline.</p>	<p>Experience of procurement of consultancy assignments or Civil construction projects in infrastructure sector granted by the Government of India, World Bank, ADB and any other international funding agencies, State Governments or its PSUs, Central PSUs for providing procurement management support services in accordance with the respective procurement guidelines shall only be considered as eligible experience.</p> <p>Must have knowledge in procurement procedures & guidelines for projects funded by Multilaterals (World Bank, ADB etc.).</p> <p>Experience of working on procurement advisory as per the procurement acts & rules of Government of Tamil Nadu will be preferred.</p>

19. FINANCE EXPERT

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential:</u> CA/CFA/CMA/ MBA/ Post graduate diploma in Business Management or equivalent qualification from a premier National/International institute or other related fields combined with additional 2 years' experience in infrastructure projects may be considered in lieu of a master's degree.</p>	<p>At least 3 years of experience in Infrastructure Consulting/ Advisory experience involving preparation of Feasibility Reports or Detailed Project Report/Project Structuring/ Credit Appraisal/Transaction Advisory/ Bid Process management services to Government Entities for Infrastructure/ Tourism Projects preferably on PPP Projects.</p>

20. PROJECT COORDINATOR

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential:</u></p> <p>B.Tech / B.Sc / Graduate in Environment Sciences or Equivalent</p> <p><u>Desirable:</u></p> <p>Master's degree in management or Equivalent</p>	<p>Experience in working with any of the Government ministries/ departments on various Government schemes is required.</p> <p>Experience in procurement (Preparation of EOI / RFP / Bid Evaluation)</p> <p>Experience of working on Advisory and/or Consultancy services to Government Entities for projects in multiple sectors is preferable.</p>

21. PROJECT COORDINATOR

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential:</u></p> <p>B.Tech or Equivalent</p> <p><u>Desirable:</u></p> <p>Master's degree in management or Equivalent</p>	<p>Experience in working with any of the Government ministries/ departments on various Government schemes.</p> <p>Experience in specialization in Urban Development / Transport Planning / Smart Solution Expert</p> <p>Experience of working on Advisory and/or Consultancy services to Government Entities for projects in multiple sectors is preferable.</p>

22. PPP EXPERT

<u>Qualification</u>	<u>Post Qualification Experience</u>
<p><u>Essential:</u></p> <p>MBA/ 2 years PGDM/CA/ B.E./B.Tech</p>	<p>At least 3 years of post-qualification experience in Infrastructure Consulting/ Advisory experience involving preparation of Cost estimates/ Area Planning/ Demand Assessment/ preparation of Feasibility Reports/ Detailed Project Report , Bid Process management services for PPP Infrastructure Projects.</p>

23. CAPITAL MARKETS SPECIALIST

<u>Qualification</u>	<u>Post Qualification Experience</u>
<u>Essential:</u> MBA(Finance)/ MBE /MFC/ 2 years PGDM (Finance) or PGDBM (Finance)/ CA/CFA/ CWA	At least 8 years of post-qualification experience in various areas of Capital Markets dealing with Domestic Banks, International Bank, Multilateral/Bilateral Institutions, Retirement Benefit Funds/ Pension Funds/ sovereign Wealth Funds while working for Financial Institutions/Commercial Banks/ NBFCs/ Merchant Bankers/ Investment Bankers.

Note:

- i. The Word '***Infrastructure***' shall expressly mean, the sub-sectors defined under the Harmonised Master List of Infrastructure Sub-Sectors issued by Department of Economic Affairs, Ministry of Finance Government of India, as updated from time to time.
- ii. All qualifications should be recognized by UGC/AICTE/AIU (GOI). Further, in case of qualification acquired from foreign (international) Institute/ University, the same may be treated at par with qualification offered by Indian Institutes/ Universities provided the candidates are able to produce equivalency certificate for such qualification from Competent Authority.

5. NATIONALITY / CITIZENSHIP

Applicants must be a Citizen of India.

6. SELECTION PROCEDURE

The Selection would be done by way of Interview. Merely satisfying in eligibility norms does not entitle an applicant to be called for Interview. IPL reserves the right to call only the requisite number of candidates for the Interview after preliminary screening / shortlisting with reference to candidate's qualifications, experience, suitability, business requirement etc.

IPL will call only those candidates who match the requirements of the company for a grade, position as indicated in the application form. An applicant applying in a higher grade shall not make him/her automatically eligible for a grade lower to the one applied for, **Applicant has to apply separately for each IC Code and Grade Code.**

Shortlisted applicants shall be required to attend interview(s) in Delhi or online mode as may be decided by the Company in its absolute discretion. IPL shall not reimburse any

expenditure incurred by the applicant for appearing for the said interview(s).

IPL reserves the right to appoint none, one or more IC in any of the aforesaid IC Code.

7. PERIOD OF ENGAGEMENT

Initial engagement will be for a fixed period of two years which may be extended by one year at a time upto a maximum tenure of five years i.e. 2+1+1+1 years for providing high quality services on specific projects as per requirement of the verticals. However, continuation beyond first and subsequent year would be contingent on a satisfactory annual performance review based on clearly defined key performance indicators or and the requirements of the company.

8. NATURE OF ENGAGEMENT

Engagement will be on Contractual and Full-Time basis during which the selected candidate is not allowed to take up any appointment/engagement/assignment anywhere else.

9. MODE OF SUBMISSION

Applications as per the given format along with copy of the 1) Detailed Advertisement Notice, 2) Terms and Conditions Sheet given in **Annexure 2** of the Application Form duly signed by the applicant as token of acceptance of the terms & conditions of the process and appointment should be sent by **post** only at the address given below:

Deputy General Manager – Human Resources
IIFCL Projects Ltd
Plate-A, 5th Floor, NBCC Tower, Block – 02
East Kidwai Nagar, New Delhi-110023

All pages of the application should be signed by the applicant and placed in an envelope.

The envelope should be **superscribed with the IC Code, Grade Code, and location.**

Format for Outer label is given at **Annexure 3** of the Application Form.

10. SUBMISSION OF APPLICATIONS

The applications complete in all respects should reach on or before **02/06/2023** at the address given above. For the candidates staying abroad and for those posting applications from Andaman & Nicobar Islands, Lakshadweep, Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Union Territories

of Jammu & Kashmir, Ladakh, Lahual and Spiti district of Himachal Pradesh, the last date for receipt of applications will be **09/06/2023**. Any application received after the last date will not be entertained by IPL.

11. GENERAL CONDITIONS

- i) Any resultant dispute arising out of the advertisement shall be subject to the sole jurisdiction of the courts situated in Delhi only.
- ii) IPL reserves the right to modify/amend/revise/cancel any or all of the provisions of the selection process if need arises, without any further notice & without assigning any reason thereof.
- iii) IPL shall have the right to cancel the process of hiring of IC's at any time without thereby incurring any liabilities to the affected applicant.
- iv) IPL reserves the right to reject any or all applications without assigning any reason(s) thereto.
- v) In case it is detected at any stage of the process that an applicant does not fulfil the eligibility norms and/or that he/she has furnished any incorrect / false information / certificate / documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after engagement, his/her services are liable to be terminated without any compensation thereof.
- vi) Candidates found to have engaged in canvassing of any kind may be disqualified.
- vii) The cut-off date for determining eligibility criteria, age limit etc. shall be 30.04.2023.